



VENDOR APPLICATION
 Prescott's Fall Arts & Crafts Show
 October 4 & 5, 2025
 Yavapai County Courthouse Plaza
 Application Deadline: Sept. 4, 2025

**\$50.00 NON REFUNDABLE
 APPLICATION FEE.**

FIRST/LAST NAME

BUSINESS NAME

TAX ID#

ADDRESS

CITY/STATE

ZIP CODE

PHONE

EMAIL

VEHICLE MAKE/MODEL

COLOR

LICENSE PLATE#

A copy of the SHOW PARKING PASS shall be displayed on the dashboard of all vehicles related to a booth space on the Plaza.

EXHIBIT ITEMS: Describe your art or craft in detail; list each type of item separately and describe how it is made. Items are to be handmade or significantly embellished. Include photos, either by mail or by email. The Prescott Chamber of Commerce reserves the right to approve any and all items that will be sold, as well as refuse any application for any reason. All decisions made by the promoter are final. At the show, an exhibitor found displaying non-qualifying items will be asked to remove them from the booth.

Note: ONLY Prescott Chamber of Commerce and Sister City Committee may sell water or soda.

Please include: 10 photographs, minimum: 4 of Booth set-up, 4 (minimum) of items to be sold, and 2 of artist creating work.

FEE SCHEDULE

Payment in FULL is due at the time of submitting your application. If you need to cancel your booth 30 days prior to the event, a full amount may be refunded, less the **\$50 Cancellation Fee**. If it is after the 30 days prior mark, you will not receive a refund and will forfeit the booth space. Arts and Crafts are integrated. Space allocation is on a first-come, first-paid basis.

Please indicate space assignment preference: #1 _____ #2 _____ #3 _____

NOTE: The following spaces are OUT OF SERVICE for 2025: 24, 33, 64, 66, 78, 86, 98, 99, 108, 111 and 129. **The following spaces cannot accommodate 15' canopies: 1, 6 and 67.** Please keep this in mind when requesting spaces. We will accommodate your preference if possible. NOTE: The following spaces are the only spaces for Food Vendors for 2024: A-J. **The use of cooking oil is prohibited on the Courthouse Plaza. None of the food will be allowed to be cooked or fried in oil on the Courthouse Plaza.**

| CHECK WHICH APPLIES | TENT SIZE | PRICE/INFO FOR ELECTRICITY ADD: \$50 (limited availability – perimeter of Plaza only) |
|--|-----------|---|
| <input type="checkbox"/> ARTIST BOOTH | 10 X 15 | \$400 |
| <input type="checkbox"/> DOUBLE ARTIST BOOTH | 10 X 30 | \$625 Limited Spaces |
| <input type="checkbox"/> FOOD VENDOR BOOTH | 10 X 15 | \$500 |
| <input type="checkbox"/> DOUBLE FOOD VENDOR | 10 X 30 | \$700 |
| <input type="checkbox"/> BOOTH ELECTRICITY | | \$50 |

VENDOR APPLICATION

Prescott's Labor Day Arts & Crafts

August 30 & 31, 2025

PAYMENT METHOD

Check # _____
(PAYABLE TO PRESCOTT CHAMBER OF COMMERCE)



Visa



MasterCard



American Express

Card # _____ Exp. _____ Security Code _____

Make check payable & mail to:
Prescott Chamber of Commerce

Name on Card _____

117 W Goodwin St • Prescott, AZ 86303

Billing Address _____

Ph. 928.445.2000 ext. 117

Signature _____

Website: www.prescott.org
email: Events@prescott.org

**** A \$50.00 Cancellation Fee will be applied for any cancellations after application is accepted.***

VENDOR LIABILITY

I, (please print your first and last name) _____ have read and agree to abide by the rules and all policies, directions, and regulations of Yavapai County and the Prescott Chamber of Commerce, including those with my application that may be later supplemented or declared, or changes based on local, state, or federal recommendations. On behalf of myself, my heirs and executors, I hereby waive, release, hold harmless and forever discharge the Prescott Chamber of Commerce and all employees, agents, volunteers, associates and affiliates ("Released Parties") from any and all claims, actions, liabilities, costs, damages, expenses and attorneys' fees arising out of any theft, bodily injury, death, tangible or intangible property damage, public enemy or act of God, occurring in connection with the scheduled event whether caused by negligence, action or inaction, and hereby waive any right to make a claim, sue or demand thereon. I further agree to indemnify, defend, and hold harmless the "Released Parties" for any violation of the Rules or damages, attorney's fees and court costs arising from the conduct of that of my agents. I understand that any security provided is solely for the benefit of the "Released Parties" and not for the protection of my items or booth, and that any items that are unattended or left on the Plazas overnight remain there at my own risk. I specifically agree to be personally responsible for any charges or fines resulting from damage done to the landscaping, sprinkler system or Courthouse Plaza because of my failure to follow the Rules, including the use of stakes, tarps, etc. I also understand any of the "Released Parties" has the right to refuse service and cancel this agreement at any time without cause or warning or for violations of the Rules.

INSURANCE

Vendors must carry General Liability Insurance. \$1,000,000 occurrence, \$2,000,000 aggregate including products and complete operations. Additional named insured; Prescott Chamber of Commerce, Yavapai County, their employees, agents, and affiliations. Coverage must be on a primary and non-contributory basis and must include a waiver of subrogation in favor of the Additional Insured(s). Coverage and plans may vary. Contact your insurance agent for event insurance. All vendors must have an **Arizona Transaction Privilege Tax ID #**. Contact AZ Department of Revenue.

_____ I have read and agree to the City of Prescott, Yavapai County and Prescott Chamber of Commerce Rules & Regulations.

_____ I have read and agree to the Submission Process.

Check here if you are a first-time vendor in a Prescott Chamber of Commerce show.

SIGNATURE _____

DATE _____